



# APPLICATION FORM

Please complete the application form below as accurately and in as much detail as possible. Once completed please return the application form to [rachel@worldcitylinks.net](mailto:rachel@worldcitylinks.net). The information provided on this form will remain private and confidential and only accessible to World City Links staff. Similarly, your contact details will not be passed on to any third party.

**Internship position:** Intern (Short Term)China

**Entry year:** 2021

**Location:** Beijing China

**Length of internship:** 30days

## A. Personal & Contact Details

Full name:

Gender: Male  Female   
(Please mark with X)

Date of birth:

Age:

Home Address:

Email:

Phone:

Mobile:

Nationality:

Languages spoken:

(Please list your first language first)

How did you hear about this opportunity?

## B. Education and Qualifications

Name of current Uni/school:

Date of completion:

Are you currently applying for Higher Education through UCAS?

Yes

No

Please complete the following table giving details of your educational background:

Years attended (i.e. 2009-2020)	Name of school	Qualifications attained or pending (i.e. GSCE Maths)	Grade achieved or predicted

Please list any other educational or extra-curricular qualifications, achievements or awards (i.e. sports, music, Duke of Edinburgh etc).

Qualification/achievement	Awarding body	Date awarded

Please give the name of one person who can provide a reference for your educational ability/achievement (i.e. a teacher/headmaster).

Name:

Job title:

Email Address:

Phone:

**C. Work Experience**

Do you currently have a job in the UK? Yes  No

If yes, please give details: Full time  Part time  Voluntary

Employer:  Job title:

Please complete the table below giving details of all previous work experience:

Dates employed	Name of employer/company	Job title	Duties and responsibilities	Reason for leaving

If you have been previously employed please give the name of one person who can provide a reference for your employment capabilities (i.e. an employer, manager or colleague).

Name:  Job title:

Email Address:  Phone:

**D. Information About You**

Please answer the following questions as honestly and in as much detail as possible.

Why are you interested in applying for this internship in Beijing and what do you hope to gain from the experience? Can you also state the employment sector which interests you?

What key skills do you have which you believe will help you to succeed as an Intern in China?

Have you ever been to China before?      Yes       No

If, yes please give details of your trip (i.e. places visited, who you went with, etc):

What interests you about China and what are your expectations of your experience there?

Do you have any worries or concerns about (a) living in China or (b) living away from home?

Please give a short personal statement outlining your reasons for wanting to intern, why you think you are a suitable candidate and how this internship will contribute to your future career.

A large, empty rectangular box with a thin black border, intended for the applicant to write their personal statement. The box is centered on the page and occupies most of the vertical space below the instruction.

**E. Intern with a Friend**

Are you applying to intern with a friend? Yes  No

If yes, please give the name of the person you are applying with and their school.

Name:  School:

**F. Additional Information**

World City Links welcomes applicants with diverse backgrounds and abilities. Please complete the section below to help us to maintain equal opportunities in our service provision.

Are you registered as having a disability? Yes  No

If yes, please specify:

Do you have any medical condition or ongoing health problems which we and your intern employers should be aware of?  Yes  No

If yes, please specify:

Have you ever been denied a visa for China Yes  No

If yes, please specify:  
(Failure to disclose information may result in dismissal of your application later.)

**F. Applicant Confirmation**

Please complete this form by confirming the below statement (if submitting the form by email please type your name in the box below).

I confirm that I have completed the above form honestly and accurately. I understand that all information given in this form will be kept confidential and will only be used by staff coordinating applications at Intern International.

NAME OF APPLICANT:  DATE: